

From: Pam Biddlecomb <pbiddlecomb@arundelhoh.org>
To: Pam Biddlecomb <pbiddlecomb@arundelhoh.org>
Sent: Monday, August 7, 2017 1:37 PM
Subject: AHOH Winter Relief August Newsletter

Greetings Winter Relief Partners,

It seems hard to believe that August is here and we are gearing up for Winter Relief! I look forward to working alongside you as we enter our 26th season of Emergency Shelter.

We have the **2017-18 Information Packets** ready to go, and a copy will be distributed to each of our hosting sites at the Kick-Off Meeting on October 3rd. The packet will also be made available on-line so that you can make additional copies if needed.

I have attached a draft copy of the **2017-18 hosting schedule**. We are struggling to find hosting sites Christmas and Easter weeks. If your site can help, please let me know! I can actively recruit volunteers if we can find a site to provide space for us.

You should be hearing from your Segment Coordinators this month. Please have the following information available for him/her when contacted:

Confirmation of hosting date

Site Coordinator name

Site Coordinator e-mail address

Site Coordinator cell phone

Lead Pastor/Reverend/Rabbi name

Hosting Site address

Maximum capacity

Shower plans (on site, school facility, shower trailer)

Shower Trailer - We have had extensive repairs done on our shower trailer this summer. It went out last week on its maiden voyage and worked great! Due to the expense and quantity of repairs needed to bring the trailer back into working condition, we are requiring training for any site requesting its use. We are also asking that no repairs be done to the trailer while at any of the hosting sites. We will be training a few of the guests so that they can assist with operational questions throughout the season.

We are offering training opportunities in September for new site coordinators and volunteers. Our hope is that you will extend the invitation to attend these **one hour sessions** to any of your volunteers that would benefit from knowing more about our program and how it is run. We will walk through a typical week in the life of the shelter and include best practices that can be utilized by your site. All sites are invited to attend one of these sessions regardless of the number of years they have hosted – we thrive on networking with each other as partners in ministry.

I would also like to extend an offer to come out to your site during one of your organizational meetings if you feel that would benefit your volunteers and/or leadership teams.

Please reserve **October 3rd at 7:00pm** (location tba) for our Annual Kick-Off meeting. Please send a representative from your site if you are unable to attend. Refreshments will be served. In addition, we will have monthly Site Coordinator meetings on the 2nd Tuesday of each month November - March. Beginning in November we will have various speakers and/or training sessions to provide Narcon training, first aid training, etc. Monthly newsletters will announce what is on tap for the upcoming monthly meeting.

We are seeking volunteers to assist at the Intake Center in Annapolis between 1-4pm a few days a week starting in November. If you are interested, or know of anyone who might be interested, please let us know.

Security Deposit Grant Program - I have attached the letter (and information about the program) that was sent out in the spring for you to share with the leaders of your facilities in the hopes that they will support this program. Appreciation is extended to the Governing Board members: Sam Davies, Sherry Kennell, Bill Busch, and Phil Bailey. They are formulating policies and procedures for applications and disbursements.

Funds may be remitted with the designation "Housing Fund" to:
Arundel House of Hope, 514, Crain Highway, Suite K, Glen Burnie MD 21061

Dates to remember

September 12: Shower Trailer Training, 7:00pm (at Arundel House of Hope, Glen Burnie)
September 12: New Site Coordinator/Volunteer Training, 7:30pm (at Arundel House of Hope, Glen Burnie)
September 19: Shower Trailer Training, 7:00pm (at Arundel House of Hope, Glen Burnie)
September 19: New Site Coordinator/Volunteer Training, 7:30pm (at Arundel House of Hope, Glen Burnie)
October 3: Winter Relief Kick-Off Meeting, 7:00pm (location tba in September e-news)
November 14, December 12, January 9, February 13, March 13: Site Coordinator Meetings

In His service,
~Pam

Pam Biddlecomb
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